**Sabino High School**

5000 North Bowes Road ¨Tucson, Arizona 85749-9522 ¨ (520) 584-7700 ¨ Fax (520) 584-7701

**School Counseling Advisory Council Minutes**

November 28, 2023

8:00am

Present: Renee Ibarra, Dr. Alex Karaman, Steve Marks, Photini Deshaies, Kristine Mateos, Kevin Amidan, Teresa Durazo, Rebecca Carrier, Sheri Bain, Bruce Williams, George Corbett, Leticia Tinoco, Jill Emmons, 10 Sabino Students

Zoom Present: Bridgette Gomez Munoz, Holly Hammel, Yolanda Nunez

1. Welcome and Introduction (Renee Ibarra)
   1. Introduction of counseling department team
   2. Goal of the advisory council: Request for input about the counseling department
   3. Overview of the ASCA Model: 3 Domains and Counselor Role
   4. R.A.M.P. (Recognize ASCA Model Program)-Future goal of the counseling department
2. School Data Summary (Steve Marks)
   1. Purpose of the MTSS System at Sabino
   2. Review of the outcome data at Sabino
3. Annual Calendar (Dr. Alex Karaman)
   1. Review of ASCA model template
   2. Review of Sabino Counseling Department’s Annual Calendar
   3. Review of counseling vs. non-counseling activities
4. Social/Emotional Development Domain (Photini Deshaies)
   1. Review of categories of SEL supports
   2. Purpose of the Recognize-Response services
   3. Data Review-SEL MTSS Observations
   4. Review of SEL Interventions
      1. Classroom Lessons
      2. Small Group
      3. Crisis Intervention
   5. Community Mental Health Referral Process
   6. Advocating Activities
   7. Promotion of Mental Health Awareness on campus
5. Academic Domain (Kristine Mateos)
   1. Counselor Facilitated Levels of Academic Intervention
      1. Plan for Success Meetings
      2. MTSS Plan Meetings
      3. 504-Plan Meetings
   2. Credit Recovery Support
      1. Before/After School APEX Program Support
      2. General Credit Recovery Classes
      3. Senior Missing Credit Roster
   3. Summer Session Support
      1. Review Senior Transcripts
      2. Support Freshman Academy
      3. Review 504-Plans
      4. Support Fall Registration
      5. Monitor Credit Recovery Process
   4. Support Registration Process
      1. Current Students
         1. Provide classroom lessons
         2. Facilitate completion of course request forms
         3. Enter course requests
         4. Develop Master Schedule
         5. Correct schedule errors
         6. Class leveling
      2. Incoming Students
         1. Review transcripts
         2. Create student schedule
         3. Welcome Meeting with new students/families
         4. Middle School Outreach
         5. High Fairs
6. Career Domain (Dr. Alex Karaman)
   1. Review of Services
      1. College Services vs. Career Services
   2. Overview of College and Career Centers on Campus
   3. College and Career Interns
      1. Responsibilities
7. Closure (Renee Ibarra)
   1. Thanks
   2. Feedback Options
   3. Questions and Discussion
      1. Ongoing funding for maintaining ESSER funded positions (2) for next year

Next Meeting: April 30th, 2024, at 8:00am