

FE Team Meeting

SEPTEMBER 3, 2025 / 1:30 PM / Location: ADMIN. CONFERENCE ROOM

Attendees

Teresa Durzo, Bruce Williams, Monica Johnson, Corri Cook, Alex Karaman, Bruce Johnson, Kevin Amidan, Kris Kissel, Student Abby, Student Uva, Student Blizeth, Student David, Student Esther

8 Adults, 5 Students, 13 total attendees

New Business

Bruce Williams introduced the new Student members of the team

Student Uva, (Volunteered many times last year and wanted to join the team)

Student David.

Our 3 other students are returning from last year's team.

Bruce Reviewed various roles team members would be taking on:

Ms Durazo will be leading the team this year as a transition year with Bruce helping as various members will be gradually assuming larger roles.

Bruce, Teresa, Corri, and Monica will be meeting one week prior to our scheduled meetings to set the agenda and refine the line items from the FE Spreadsheet task that need to be addressed.

Monica will become co - chair of the Team and be responsible for the minutes and posting the minutes and the agenda's through Jira for our website, The FE agenda must be submitted to Jira and posted 5 days prior to the meeting and the minutes within 5 working days after the meeting.

Corri Cook will post the news letter.

Brucer will attend district meetings and report back to Teresa, Corri and Monica.

Alex will oversee all FAFSA Requirements.

Discussed the issue of the new field restrictions for the Distracted Driving Event that Photini will oversee.

Tentatively we will look into using the upper field and moving all the portable bleachers,

Bruce shared some information he learned at the district meeting regarding Foster students and McKinney Vento info available on synergy.

Teresa asked Bruce to follow up with the attendance office.

The Team discussed the upcoming Parent /Teacher conference night hosted on 9/18/25

Teresa shared the event will be in the gym and FE can greet and have a sign in station in the Foyer with a computer station for help with Parent Vue and Canvas.

We will need to prepare a QR code for the Conference survey that we are required to promote.

Monica agreed to provide a flyer and a QR code.

Bruce asked Teresa to remind teachers that have not viewed the P/T conference video to do so. The teachers have taken care of it and Teresa has sent out the information.

I did state that very few teachers have remembered to view the FE Guidelines Video.

Bruce did present the guidelines and Teresa has sent an email to inform the teacher to view the FE Guidelines.

The student Abby inquired if the Team need help passing out flyers in the Freshman pick up parking lot for P/T conferences. Bruce said their help would be amazing. He also inquired about their ability to help serve refreshments and greet parents in the lobby. They will check their schedules but they are planning on helping.

Team discussed Science night as our Fall Educational Event.

Admin supports maintaining the Bruce Johnson Science Night.

We discussed groups that will be helping:

Esther will check with her mother to see if she can have help as she is an MD.

Dr, K will check with the U of A for support as he has many contacts there.

Bruce Johnson inquired about what we are doing about promoting at other schools.

Bruce Williams stated in the past we had several schools we invited (about 9) and that Collier really turned out!

Groups we need:

Reptile Rescue (Discussed payment situation, in the past \$250.00, Corri will follow up)

Volunteer Astronomy Club

Ms, Sanko from the District

Mining contact from Aaron Fix

Our own Science Department

U of A Chemistry Magic Show

U of A Geology Club

Mr. Livingstone's Contact with a Forensic Group

The students also had a contact through Ms. Allen's AP Class for Forensics

Dr. K's contacts at the U of A

Discussed the date of the event (ideally around the date of 11/12 or 13.

Conflict with the PA system with a Drama Performance.

Bruce will follow up with Dr. Fix for recommendations for alternative date options.

Bruce asked if there was any discussion or new ideas that were not covered?

Response was- None

Meeting closed at 2:05 PM

Next Meeting : October 1, 2025 @ 1:30 PM - 2:20 PM