

Sabino FE Minutes

Minutes 2022-2023

Meeting Date 9/07/2022

Meeting Location: Room 101 At Sabino High School

Members present	Corri Cook, Bruce Williams, Kevin Amidan, Teresa Durazo, Christi DelPercio, Carmen Nichols, Dr. K, Photini Dehaies, Student Andrew, Student Jennie, Student Jackson, Kris Kissel
Members absent	Bruce Johnson, Mary Morse, Will Urbina
Guests	Cathy Comstock, Theresa Cesare, Tara Bennett (Zoom)

Called to order at 1:30by Bruce Williams

Bruce Williams Reviewed the Agenda for todays meeting



**SABINO
SABERCATS**

Thank You for Coming to our first FE Meeting this school year!

Today's agenda:

Introductions-Celebrations

Review Guidelines

Review Recommendations to Admin
(Plan for the year)

Plan for Parent/Teacher Conferences

Assigned Tasks and Curricular Focused Event



- I.** Bruce Introduced the New team to each other as well as his special Guest, and Kevin Introduced his special Guest Cathy Comstock
- II.** Reports on Events so far this year

REPORTS TO REVIEW	<p>Celebrations this year!</p> <ul style="list-style-type: none"> • Chance to speak at a PD Regarding Family Engagement- • Teresa helped with documenting teachers "Form results on regarding their completion" • Awesome attendance at all Events this year: • 9th Grade orientation • Open House • CATS WIN • Parnet Teacher Conferences on 9/15 • Students helping at Collier
DISCUSSION	Great Attendance for all events so far
ACTION	Continue to promote future events with all the tools possible.
ITEM TITLE	

<p>ITEM TITLE</p>	<h2 data-bbox="511 289 1112 359">Family Engagement Guidelines</h2> <ul data-bbox="511 436 1356 835" style="list-style-type: none"> • Letter from Dr. Trujillo – family partnership, the more families are involved, student achievement is increased. • Having a Safe and Welcoming Environment • 4-Part Harmony Each day we have Great Students, Great Admin, • Great Teachers, we need to reach out and involve the parents • Two-way communication is vital, parents need to be heard and feel their voice is valued.
	<p>Review the Guidelines follow up from PD and Email sent to Team members with the document</p>

<p>ITEM TITLE</p>	<p><u>Joyce Epstein's Model for Family Engagement</u></p> <p>Parenting- They are great teachers for their child, they were their 1st</p> <p>Learning at home: 2- way communication- setting high expectations Parent "what can I reenforce at home so my child can be successful"? Answer, more than just do their homework, identify and communicate specifics.</p> <p>Decision Making- allowing and encouraging parents to be involved.</p> <p>Collaborating with the Community- interaction strengthening the school</p> <p>Communication- 2-way exchange</p> <p>Volunteering- Being an active part of the Sabino Community</p>
<p>DISCUSSION NOTES</p>	<p>Cover the 6 parts of the model and at least one "take-Away" for each</p>

Page 7 covers specific roles laid out for various levels from the top down

- Page 8-15
- Covers Monthly, Quarterly, Semester and Annual Deadlines for tasks
- Page 16-21
- shows a rubric of Examples of good Practices following The Epstein model
- Pg 22 ADE Rubric
- Pg 23 District contacts

III. Discussion/information items

ITEM TITLE	Each Major Task and who will be responsible
------------	---

	<p>Tasks/Responsible Team Members</p> <p>FE Spread Sheet updates and compliance obligations Corrie/Bruce</p> <p>Site Council information – Sara Smith</p> <p>PTSA- Ms. Grapham (Carmen)</p> <p>Website- Corrie, Bruce, Leon</p> <p>Newsletter- Corrie – Monthly updates from Bruce, Mr. Amidan, Stuco (Jackson, Key Club- Jennie, Counseling Department- Ms. Deshies)</p> <p>FE (Open House/ Parent Teacher Conferences promotion and follow up)- Corrie, Bruce</p> <p>Curricular Events- Mr. Amidan, Ms. Durazo</p> <p>Focus Group organization- Bruce, Corrie, Mary, Bruce Johnson, Carmen, Tir</p> <p>Media- Sarah Smith</p> <p>Parent Link – Christi</p> <p>FASFA, Career and College Fairs- Dr. K</p> <p>Collier Connection- Kris, Corrie, Bruce, Students</p>
--	---

ITEM TITLE	Integrated Action plan enacted this year from focus group and FE Team Survey

Focus Group Brief Review

Workshops – Include all colleges, community as well as four year, and vocational professionals when offering seminars and guidance

early in high school career.

Invite professionals from various industries and trades to visit campus.

Dr. K already has something in place (as noted)

On-going endeavors for both college and career workshops are being discussed with Dr. K

Increase Parental Involvement

As many other ways as possible continue to improve communication via various links to ease navigation to areas of specific interest

Dr K gave a report on the things he was doing with the about RE: FAFSA and the Carrer/College Fairs.

He is Hosting one this Week

ITEM TITLE	Plan for Promoting Parent/Teacher Confrences

Plan for Parent/Teacher Conferences

- Kevin and Christi please take care of Parent Link
- Corrie if you would please contact Sarah Smith
- Event is on the Calendar
- Email is prepared from Family Engagement team
- Email to teachers to Promote in class and reach out to parents
- Flyers at games and 9th grade pick up
- All phone calls by Bruce and Counseling office add an invite.
- Newsletter

Students reports

Jennie- The Collier Connection:

3 events to engage with students and the Community at Collier

1. Sabino Students go and give anti bullying
2. Sabino reads to Collier Students for Love of Reading Week
3. Collier comes to Sabino for Mr. Kissel's Fairytale play

Jacob- Student Council report/Homecoming

The making of and handing out our FE Tee shirts

Andrew- Tina's Toys for tots to help the community

IV. The meeting was adjourned at 2:15 PM by Bruce Williams